

SANA Industries Limited

In continuation to the **NOTICE OF 40th ANNUAL GENERAL MEETING (AGM)** of **SANA INDUSTRIES LIMITED** (“the Company”) scheduled to be held on October 27, 2025 at 4:00 p.m., at the Head Office of the company at 33-D-2, Block 6, P.E.C.H.S., Karachi, and in accordance with the Companies (Postal Ballot) Regulations, 2018 (“the Regulations”), the right to vote through electronic voting facility (“E-voting”) and voting by post (“Ballot Paper”) is being provided to the members of the Company in respect of special business to be transacted at the AGM which can be used alternately. M/s. Digital Custodian Company Limited has been appointed as E-voting service provider.

PROCEDURE FOR E-VOTING:

1. The web address, login details and password will be communicated to members via email and the security codes will be communicated to members through Email/SMS from the web portal of E-voting Service Provider. These details will be shared with those members whose names will appear in the Register of Member of the Company by the close of business on October 17, 2025.
2. Identity of the Members intending to cast vote through E-voting shall be authenticated through electronic signature or authentication for login.
3. Members shall cast their vote for Special Business, Agenda Item No. 1 & 2, (Special Business) online at any time from October 23, 2025, 09:00 a.m. to October 26, 2025 till 05:00 p.m.
4. Once the vote has been casted by a Member, he/she shall not be allowed to change it subsequently.

PROCEDURE FOR VOTING THROUGH BALLOT PAPER:

1. Duly filled and signed original Ballot Paper should be sent to the Chairman, Mr. Ibrahim Younus, (Attention Company Secretary) Sana Industries Limited at 33-D-2, Block 6, P.E.C.H.S., Karachi, or a scanned copy of the original Ballot Paper to be emailed at: chairman@sana-industries.com.
2. Copy of CNIC/Passport (in case of foreigner) should be enclosed with the Ballot Paper.
3. Ballot Paper should reach Chairman of the meeting on or before October 25, 2025 during working hours. Any Ballot Paper received after this date, will not be considered for voting.
4. Signature on Ballot Paper should match with the signature on CNIC/Passport (in case of foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, overwritten Ballot Papers will be rejected.
6. In case of corporate entity, Ballot Paper must be accompanied by the Board of Directors’ resolution / power of attorney with specimen signature and copy of CNIC of the nominee etc. in accordance with Section(s) 138 or 139 of the Companies Act, 2017, as applicable. In case of foreign body corporate, all documents must be attested by the Embassy of Pakistan.
7. Ballot Paper has also been placed on the website of the Company www.sana-industries.com. Members may download the Ballot Paper from the website or use the original/photocopy published in the newspapers.

For **SANA INDUSTRIES LIMITED**
S/d

ABDUL HUSSAIN ANTARIA
(Company Secretary)

Dated: October 13, 2025

Sana Industries Limited
BALLOT PAPER FOR VOTING THROUGH POST

For voting through post for the Special Business at the Annual General Meeting **Sana Industries Limited** (the Company) to be held on Monday, October 27, 2025 at 4:00 p.m. at 33-D-2, Block 6, P.E.C.H.S., Karachi.

Designated email address of the Chairman at which the duly filled in ballot paper may be sent: (chairman@sana-industries.com)

Name of shareholder/joint shareholder(s):	
Registered Address:	
Folio No. / CDC Participant / Investor ID with sub-account No.	
Number of shares held	
CNIC, NICOP/Passport No. (in case of foreigner)(Copy to be attached)	
Additional information and enclosures (In case of representative of body corporate, corporations and Federal Government)	
Name of Authorized Signatory	
CNIC, NICOP/Passport No. (in case of foreigner) of authorized signatory (Copy to be attached)	

I/we hereby exercise my/our vote in respect of the following ordinary resolution through postal ballot by giving my/our assent or dissent to the following resolution by placing tick (☑) mark in the appropriate box below:

Ordinary Resolution	
(1)	<p>To Ratify and approve transactions conducted with Related Party for the year ended June 30, 2025 by passing the following ordinary resolution with or without modification:</p> <p>“RESOLVED that the transactions conducted with Related Party as disclosed in Note 44 of the unconsolidated financial statements for the year ended June 30, 2025 and specified in the Statement of Material Information under Section 134(3) be and are hereby ratified, approved and confirmed.”</p>
(2)	<p>To authorize the Chief Executive Officer of the Company to approve transactions with Related Party for the financial year ending June 30, 2026 by passing the following ordinary resolution with or without modification:</p> <p>“RESOLVED that the Chief Executive Officer of the Company be and is hereby authorized to approve the transactions to be conducted with Related Party on case to case basis for the financial year ending June 30, 2026.”</p> <p>“FURTHER RESOLVED that these transactions shall be deemed to have been approved by the shareholders and shall be placed before the shareholders in the next Annual General Meeting for their formal ratification/approval.”</p>

I/we hereby exercise my/our vote in respect of above mentioned ordinary resolution through postal ballot by conveying my/our assent or dissent to the said resolution by placing tick (☑) mark in the appropriate box below:

S. No.	Name and description of resolution	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
1.	Ordinary Resolution as per the Agenda Item No. 01 (as given above)		
2.	Ordinary Resolution as per the Agenda Item No. 02 (as given above)		

Shareholder/Proxy holder Signature/Authorized Signatory
(In case of corporate entity, please affix company stamp)

Place: _____ Date: _____

NOTES:

1. Duly filled postal ballots should be sent to the Chairman at 33-D-2, Block 6, P.E.C.H.S., Karachi or through email at: (chairman@sana-industries.com)
2. Copy of CNIC, NICOP/Passport (In case of foreigner) should be enclosed with the postal ballot form.
3. Postal Ballot form should reach the Chairman of the Meeting on or before October 24, 2025 up to 5:00 p.m. Any Postal Ballot received after this time/date, will not be considered for voting.
4. In case of a representative of a body corporate, corporation or Federal Government, the Ballot Paper form must be accompanied by a copy of the CNIC of an authorized person, an attested copy of Board Resolution / Power of Attorney / Authorization Letter etc., in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable. In the case of foreign body corporate etc., all documents must be attested by the Consul General of Pakistan having jurisdiction over the member.
5. Signature on postal ballot should match with signature on CNIC, NICOP/Passport (In case of foreigner).
6. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.